

# CALL FOR PROPOSALS 2011

62nd Annual Conference  
SOUTHERN EARLY CHILDHOOD ASSOCIATION  
January 27-29, 2011  
Savannah, Georgia

**POSTMARK DEADLINE: August 1, 2010**

The Southern Early Childhood Association serves the needs of professionals, paraprofessionals, parents, and others in early childhood education and care. This includes professionals who work with children ages birth-8 years and SECA is seeking a balance of presentations, including Infant/Toddler, Preschool, Primary and School-age, for each conference. The planning committee for the conference seeks sessions on innovative practical experiences, programs, and applied research in the following areas:

- **Child Growth and Development**
- **Classroom Management and Discipline**
- **Curriculum Development & Implementation**
- **Assessment and Evaluation**
- **Leadership and Management**
- **Professional Growth and Teacher Preparation**
- **Community Involvement**
- **Public Policy**
- **Family Partnerships**
- **Diversity**
- **Applied Research**
- **Other** (If you feel that your topic does not fit under one of the listed topics, you may use the "other" category, and the proposal review committee will determine the appropriateness of your topic for the SECA audience.)

You may propose workshop and interest group presentations that focus on the topics outlined above. **Proposed sessions may be 1 hour or 1 1/2 hours in length.** If your proposed session is accepted and is proposed for 1 1/2 hours, you may be asked to reduce the session to 1 hour in length in order to accommodate scheduling.

**SECA will not accept proposals based on the same title or content for more than 2 years.** Previously submitted and accepted proposals will receive review after all other proposals have been accepted or rejected.

#### **Use of Audio/Visual Equipment**

**SECA does not provide AV equipment for interest sessions.** Proposals that are dependent upon AV equipment may be rejected unless the presenter states his/her intent to provide AV equipment. Presenters may rent AV equipment through the approved conference vendor or bring their own equipment on-site.

**SECA does not have funds available to compensate interest session presenters.** All presenters must register for the conference. The **Lead Presenter** (as identified in the proposal) is provided complimentary registration for the core conference (Friday & Saturday).

Mail **3 copies of the proposal** with **1 copy of your vita** to:

2011 Conference  
SECA  
PO Box 55930  
Little Rock, AR 72215-5930

**Proposals must be postmarked by August 1, 2010.**  
Notification of acceptance will be made by October 1, 2010.

#### **Proposals Should Include the Following:**

1. **Name, address, telephone number, e-mail address, and professional title of individual making proposal.** If there are multiple presenters, this information is required for each presenter.
2. **Vita for all presenters.** (This may be a brief vita of 1-2 pages.) SECA does not maintain archives of vitas from previous presenters, so your vita must accompany the proposal each year. **(There are no exceptions to this requirement. SECA must have presenter vitas in order to award CEU credit for the conference.)**
3. **Title of presentation** that clearly and concisely describes its content. SECA reserves the right to edit titles if the presentation is accepted.
4. **Workshop classification** from topics listed above.
5. **Presentation Language (English or Spanish or both)** Spanish language presentations are encouraged.
6. **Description of presentation including:**
  - a. Goals/objectives for presentation
  - b. Synopsis of content (including a presentation outline)
  - c. Type of presentation techniques to be used
7. **Abstract** appropriate for use in the conference program. **(This abstract should not exceed two sentences.)**
8. **Brief narrative** (150 words or less) outlining the presenter's qualifications to do this presentation.
9. **List of presentations** during the last 3 years, including title of presentation, audience, site of presentation (conference, training event, etc.), and date.